IN THE HIGH COURT OF SOUTH AFRICA

GAUTENG DIVISION, JOHANNESBURG

CASE NO:

In the matter between:

PLAINTIFF

And

DEFENDANT

PRACTICE NOTE (THIRD-PARTY CLAIM (ROAD ACCIDENT FUND, PRASA, MEC FOR HEALTH, MINISTER OF POLICE)

Number on Court Roll	
Attorney for Plaintiff	Name of Firm:
	Name of Attorney:
	Reference Number:
	Telephone Number and/or cell phone number:
	E-mail address:
Counsel for Plaintiff	Name:
	Telephone Number and/or cell phone number:
	E-mail address:
	*If counsel for Plaintiff is not known to the person compiling the practice note, please make inquiries as to who is briefed
Attorney for Defendant	Name of Firm:
	Name of Attorney:
	Reference Number:
	Telephone Number and/or cell phone number:
	E-mail address:

Counsel for Defendant	Name:
	Telephone Number and/or cell phone number:
	E-mail address:
	*If counsel for Defendant is not known to the person compiling the practice note, please make inquiries as to who is briefed
Claims Handler	Name of Claims Handler:
	Telephone Number and Cell Phone Number
	E-mail address:
	*If the identity of the claims handler is not known by the time of preparing the practice note, the person compiling the practice note must enquire who the claims handler will be
State Attorney assigned by the RAF (applicable to matters against the RAF)	Name of State Attorney:
	Telephone number and Cell Phone Number:
	E-mail address:
	*If the identity of the State Attorney assigned by the RAF is not known by the time of preparing the practice note, the person compiling the document must enquire from the RAF who the State Attorney will be
Nature of Matter	Brief Description
Issues Not In Dispute	
Issues in Dispute	
Separation of Issues	
Pre-trial conference	Yes/No
	If No, please provide reason
	Date of Pre-trial Conference
Pre-trial Minutes Registered/Filed	Yes/No
	Date when minutes registered/Filed:
When was the last interaction between the Plaintiff and Defendant prior to the trial date? Provide brief description of outcome of interaction	
Estimated duration	
Is Judge Required to Read Papers	Yes/No

Postponement	Is matter expected to be postponed?
Urgency	Yes/No
Witnesses	Expert Witnesses: Yes/No
	How many?
	Lay Witnesses: Yes/No
	How many?
Interpreter	Yes/No
Trial Ready	Yes/No
	If No, please give reason
Logistics of Trial	Physical Court: Yes/No
	Virtual Court: Yes/No If Yes, please give reason
Indication whether the matter proceeds by default judgment	Yes/No
Defendant's defence struck out	Yes/No
Claim for Merits	Yes/No
Claim for Quantum	Yes/No
Heads of Damages (specify)	
Expert Reports filed	Yes/No
Heads of Argument to be filed	Plaintiff: Yes/No
	If Not Yet Filed, when?
	Defendant: Yes/No
	If Not Yet Filed, when?
Joint Minutes	

SIGNATURE:

PLAINTIFF

SIGNATURE:

DEFENDANT

PLEASE DO NOT APPEND ANY ATTACHMENTS TO PRACTICE NOTE